Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SITA SUBBARAJU MEMORIAL COLLEGE**
Name of the head of the Institution	**Siddalinagappa**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**09902114197**
Mobile no.	**9845431076**
Registered Email	**tagssm@gmail.com**
Alternate Email	**raichurkarsrinivas@gmail.com**
Address	**Near Rangamandir Station Road, Raichur**
City/Town	**Raichur**
State/UT	**Karnataka**
Pincode	**584101**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**BASAVARAJAPPA**
Phone no/Alternate Phone no.	**919845431076**
Mobile no.	**9902114197**
Registered Email	**tagssm@gmail.com**
Alternate Email	**raichurkarsrinivas@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://tmeassm.org/images/aqar/AQAR%202018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.tmeassm.org/images/2021/calenderofevents/2019-20%20College%20Calender%20of%20events.-converted.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**72.15**	**2007**	**10-Feb-2007**	**09-Feb-2012**
2	**B**	**2.08**	**2016**	**25-May-2016**	**24-May-2021**

6. Date of Establishment of IQAC	**11-Jun-2017**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Kalyana Karnataka utsav	**17-Oct-2019**	**85**

Celebration	1	
Flood Relief fund raising Drive	16-Aug-2019 1	70
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Flood Relief fund raising Drive Kalyana Karnataka utsav Celebration Voter's Awareness and Registration programme NSS Golden Jubilee celebration International youth day

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
International Youth day celebration	Celebrated
Sadbhavana Day Celebration	Celebrated

Independence	Celebrated
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
placed before management	24-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	30-Jan-2020

17. Does the Institution have Management Information System ?	No

<div align="center">Part B</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution formulates its annual plan of action for the effective delivery of curriculum as per the Gulbarga University prescribed curriculum, rules and regulations, government and UGC guidelines, under guidance of IQAC. By referring the Gulbarga University Calendar of events, the institution formulates its academic activities in the institutional calendar of events which involves internal exams, seminars, workshops, tutorials, group discussions and offering of value added programmes to enhance the employability skills of the students. Based on the skill set and specialization and interest of faculty members, head of the deportment allots the workload at the beginning of the semester to each faculty member. Each teacher prepares a session plan which involves required teaching hours, methodology, pedagogy to be adapted for teaching and related resources such text books, reference books, journals, magazines, web resources. By taking in to considering existing infrastructure and resources the time – table is prepared for theory classes. Each faculty members maintains the work- done diary which keeps the records of individual time table, session's plane, monthly progress of the teaching learning activities and extracurricular and co-curricular activities and leave records. The institutions also developed review mechanism to keep the tracking of effective curriculum delivery. Head of the department conducts monthly review meting and verifies the progress of teaching learning activities as for the sessions plane, provides the necessary suggestions if requires for the in – time completion of syllabus. The same is reported to the principal for

necessary action. The institution also introduces the effective feedback mechanism, under this IQAC collects the feedback from various stake holders which is further analyzed and necessary actions are taken for the improvement curriculum delivery process.					

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	02/07/2018	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Nil	02/07/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics, History, Political Science, Sociology, Optional Klannada, Education	30/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Spoken English	21/12/2020	45
Creative writing in kannada	27/01/2021	34
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Nil	Nill
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No

Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The institution has developed a mechanism of obtaining feedback from students, teachers and alumni on curriculum (offline). The feedback collected is analyzed by the Internal Quality Assurance Cell of the college. They, in turn forward it to the board members of the university. The university considers our findings based on their merit at the time of the revision of the curriculum. In the academic year 2016-17, one faculty the college was invited by GUK to frame the CBCS Syllabus. On this occasion, our teacher proposed to include major outcomes of our feedback analysis. In addition to this, if any requirements we find from students side for creation of new infrastructures or services, the same will be reported to governing council, for necessary action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics/History/Political Science/ Sociology/Education/Kannada	120	65	65
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	132	Nill	3	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
14	3	1	Nill	Nill	12
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

We have a mentor –ward system in our college, which monitors students progression and help them for the

overall development. Mentorship Is assigned to each full-time staff member of the Arts faculty based on the subject and classes they handle. It is also taken care that if one mentor is assigned to student the same mentor will take care for him until that students pass out from the college. Mentor –mentee meeting are also conducted frequently to discuss the various issues of the student and the same are recorded and further solved at various stages. The students profile includes the detailed information of the students in respect of their academic performance in the previous exams. Permanent address, parent's occupation etc. is available with the mentor. The mentor monitors the academic progress and he points out the areas of weaknesses and gives the constructive suggestions. The students' welfare cell through which personal counseling of the students is carried out. Besides This academic advice will be given by the subject teachers as how to improve their skill and knowledge to ensure career building.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
132	7	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	3	6	Nill	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Professor	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	UG001	VI	11/10/2020	08/05/2021
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The internal theory is planned and conducted as per the academic calendar and the guidelines laid by affiliating university. Internal examinations are conducted quite similar to semester and examination. Principal appoints the chief examiner, examiners and supporting staff for systematic conduct of internal examination. Chief examiner prepares time table, seating arrangement and other documentation in advance and the same is communicated to students through notice board. Question papers for internal examination are prepared by senior faculty members. Weightage of 20 is allotted for the internal assessments which will be added to the final scores of the programme to complete the award of marks by Gulbarga University, Kalaburagi. College also extensively utilizes the digital tools for continuous assessment of students. Along with test and tutorial, in each term/Semester there are other ways of assessment such as, Home assignments, group discussion, presentation, brain storming sessions etc., which gives the clear picture of students abilities as

slow or advance learner. Prevention of malpractices in examination halls is also ensured by the vigilance of internal examiner. The heads of department look after effective monitoring and procedure of in time evaluation. Students have also given the opportunity for re-evaluation if reported any grievance with evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Gulbarga University, Kalaburagi, provides the calendar of the events which consist of date of admission, commencement of classes, schedule of internal examination, winter and summer vacation etc., by considering all these, IQAC collects the departmental inputs at the beginning of academic year from different departments. The college follows the given curriculum and academic calendar for B.A programme provided by the university. The college strictly adheres to the schedule of internal examination as per the university schedule. IQAC prepares the master time table taking the information from head of the departments. Other curricular and extracurricular activities are also planned by taking inputs from various policies of affiliating university, UGC, NAAC, MHRD and other agencies. Various committees are also formed to execute the events. To ensure the timely completion of curriculum college has developed an effective mechanism. Faculty members prepare the session plans and maintain the work done diary, heads of the various departments monitors the progress and take care of in time completion of curricular activities in deportment. IQAC takes the feedback from students for improvement in teaching learning process. Chief Examiner appointed by principal follows the calendar of examination is prepped and communicated to the students well in advance. The schedule for evaluation and submission of marks to the university is also communicated to faculty members and head of the departments for timely completion of activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.tmeassm.org/images/2021/programmeoutome/Programme%20outcome%202.6.1%202019-20-converted.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	History/ Economics/ Political Science/ Sociology/ Kannada/ Education	31	31	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.tmeassm.org/images/2021/survey%20responce/responce_2019.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Nil	0	0

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	02/07/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	02/07/2018	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	02/07/2019

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	2	4.89

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nill

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	Nill	Nill	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	1	3	7
Resource persons	Nill	Nill	1	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Akhila Bharatha Kannada Sahithya Sammelana	NSS , NCC and Youth Red Cross ,Kannada Sahithya Parshath Bengaluru and Raichur District Brnches and District Administration	5	105
Shramadana	NSS and NCC units NSS and NCC units	6	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	00000	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students

	cy/collaborating agency		participated in such activites	participated in such activites
Aids awareness Programme	College NSS,NCC and Youth Red Cross Units in collaboration with DistrictHealth and Family Welfare Department, District Aids Prevention and Control Unit, Raichur.	HIV/AIDS Awareness	1	7
Akhila Bharatha Kannada Sahithya Sammelana.	Kannada Sahithya parishat, Bengaluru, District Administration, Kannada Sahithya Parishat, Raichur District and Various colleges NSS, NCC and Youth Redcross Units.	Akhila Bharatha Kannada Sahithya Sammelana.	5	105
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	02/07/2019	02/07/2019	Nil
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of

			students/teachers participated under MoUs
Nil	04/07/2019	Nil	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
115809	115809

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-Lib	Partially	12.5	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9182	582065	65	5798	9247	587863
Reference Books	1571	273071	11	4350	1582	277421

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	03/06/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidt	Others

								h (MBPS/ GBPS)	
Existing	12	1	1	1	1	1	2	300	0
Added	0	0	1	0	0	0	0	0	0
Total	12	1	2	1	1	1	2	300	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

300 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Computer, Printer, Internet, digital camera etc.	https://tmeassm.org/index.html

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
115809	**115809**	**33192**	**33192**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institution has annual budget for maintenance of both the academic and physical facilities of the institutions. It infrastructure : 1- The computer laboratories are maintained for low level issues by the IT co - ordinator, in case of hardware related issues we outsource the services for external agencies. 2. The IT co-ordinator is also required to ensure that only licensed version are kept and installation of any type of pirated version (by any users like students, etc.) is not permitted under any circumstances. The system administrators is also required to renew the licenses in discussion with the principal. 3. An entry register needs to be maintained on computer lab so that the entry is restricted and monitored. 4. Log in details are to be maintained for any issue/problem that might arise in future. 5. Stock register is also maintained and signed by the principal at the end of the year. 6. Library Resources : 1.Librarian and other library staff is solely responsible to ensure discipline within the library including upkeep of the library resources including books, journals, other reports, etc. 2. As per the requirements collected from head of the deportments the new books and journals are added to library each year. 3. After taking the permission from management the old books are weeded from the library. 4. Library also should maintain an entry register for keeping its transactions. Sports facilities :1. The sports facilities are maintained and taken cared by physical director. 2. For the cleaning and other works grade IV staff is provided by the management. 3. The purchase of new infrastructure is done in consultation with principal and management based on the growing requirements. General campus Maintenance: 1. General campus cleaning and maintained is carried out by appointed staffs in case of major issues the external servicer are out sourced. 2. Round the clock security guards are appointed from professional security agencies for monitoring the campus. 3. The general campus maintenance budget is allocated by the management for maintenance for physical and academic facilities

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	GOI and GOK	90	1146710
b)International	Nil	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	08/07/2019	Nill	Nil
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career scope after graduation	Nill	80	5	2
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Neighbouring colleges	15	5

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	8	BA	Arts	Raichur P.G Centre.	M.A
2019	4	BA	Arts	Navodaya college of Education, Raichur.	B.Ed.,
2019	4	B.A	ARTS	S.R.K College of Education, Raichur .	B.Ed.,

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	Nil	Nill

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nill	Nill	00	Nil

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College has given ample scope to students in almost all the activities i.e., curricular, cocurricular and extra curricular activities of the college. Class representatives are selected based on the highest marks scored in qualifying examination / previous semester end examination. Similarly, Student' General Secretary is selected to those who has highest score in IV semester. Based on the students interest, expertisation, such students are included as student representatives. Students representatives are selected soon after the commencement of academic session. Following are the details of students representative in different committee / cell. Cultural Committee : To strengthen the extra curricular activities, students who are actively involved in cultural activities i.e., drawing, painting, singing, elocution, debate,

quiz, etc., 02 student each from boy and girl is selected to associate with faculty convener in conducting different cultural activities. Library Committee: To seek the overall students suggestions and recommendations for augmentation of learning resources, IQAC has selected highest library user from every class is selected as a student representatives. Discipline Committee: Volunteers of NSS, NCC are empowered to maintain the discipline and decorum in the class rooms and campus. They are motivated to actively involved in bringing the utmost discipline among students during gathering, conduct of academic seminars, conferences, workshops, etc. Career Guidance and Placement Cell: Final year students who are more interested in entrepreneurship are chosen as a representative to this cell. Sports Committee: Student who has achieved good number of achievements in sports event is chosen as a student representative to this committee. After the selection of students representation in respective committee / cell, full time teachers are entrusted to act as a convener in different committee / cell. Students representatives are well informed about their role and responsibilities being in different committees / cells. During the inaugural function of cocurricular and extra curricular activities, oath taking is also taken place. The suggestions and opinions of the students representatives are highly regarded on top priority and implemented accordingly. In addition to this, during the conduct of seminars, conferences, workshops, gathering, etc., other students are also involved in different committees. All this efforts of the college has enhanced the active involvement and belongingness of the Institution among students community.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the institution as a registered alumni association established as per government of Karnataka Societies Registration Act 1960-(Karnataka Act 17/1960). Bearing society No. 233/2010/11 dated:-04-11-2010. The composition of alumni association Comprises president, Vice President , Secretary and members. Being one of the oldest institutions of Raichur district, Our alumni is serving on top positions teachers, persons, political leaders, lawyers and judges, administrators etc., The institutions networks and collaborates with the alumni through the alumni association and Alumni meets. The alimni members are informed personally through college website and over phone during the important events. Alumni gather on major events and extend support for the same. The institution keeps constant communication with the retired staff members and they are the part of Think – tank for academic, administrative and co-curricular endeavour of the institution . Their intellectual influence on the staff and students in an added Credential. Their valuable suggestions are readily accepted and incorporated for the enrichment of the campus.

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

words)

The institution has developed the culture of participative management which helps in management and decision making. The governing council, college governing body, the principal and IQAC Coordinators and staff secretary, student welfare officer are responsible academic and administrative leadership. The principal conducts regular interaction with heads of various departments/Cells/Committees to understand their functioning. The IQAC meets regularly to discuss the issues related to the implementation of policies and plans. The governing council and college governing body are top decision makers and they take care about the decisions threatening to academic, administrative and infrastructure matters. The principal, IQAC Coordinator and staff secretary are actively involved in policies of quality issues. The staff members also contribute innovative ideas and plans to formulate the policies. The members of the student council are also actively involved in framing student support policies. Practice: 1. Formation of various committees and Cells to execute the various academic and administrative tasks. Practice : 2. Appointment of various stake holders in IQAC and other important committees in college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The infrastructure is developed as the growing needs of the institutions. Based on the inputs taken from various stake holders, university local inquiry committee and suggestions given by experts visiting to college are considered to develop library and ICT infrastructure and instrumentation
Teaching and Learning	Institution has adopted the philosophy of student centric teaching-learning process. Student is considered as prime element in teaching-learning process of the institution. The teaching-learning plan involves the various student centric methods such as, experimental learning, partricipative learning, assignments, tutorials, group discussion, workshops etc., Use of ICT is also encouraged in teaching-learning process. Institution also stated the programme outcomes, programme specific outcomes and course outcomes and also tries the 100 attainment.
Examination and Evaluation	As per the policies and procedures provided by Gulbarga University, Kalaburagi college plans and conducts the examination. There are two types of exams were conducted. 1. Internal examination and External examination. Internal exam is conducted by the

	college with focus on outcome based evaluation of students.As per the policies and procedures provided by Gulbarga University, Kalaburagi college plans and conducts the examination. There are two types of exams were conducted. 1. Internal examination and External examination. Internal exam is conducted by the college with focus on outcome based evaluation of students.
Research and Development	Faculty members are encouraged to apply for the various funding agencies to take the challenging problems faced by society as research projects. O.O.D facility is also provided to faculty members for participating in Seminar/ conference/workshops etc., to present their research work and get aligned with state of the art knowledge.
Library, ICT and Physical Infrastructure / Instrumentation	The infrastructure is developed as the growing needs of the institutions. Based on the inputs taken from various stake holders, university local inquiry committee and suggestions given by experts visiting to college are considered to develop library and ICT infrastructure and instrumentation.
Industry Interaction / Collaboration	Industrial visits and tours are arranged to provide exposure to manufacturing process, financial management, skills required for research and development in the field.
Admission of Students	College always seeks the meritorious students and therefore the policies of Government of Karnataka and Gulbarga University, Kalaburagi are strictly followed. The wide publicity of admission is made through various mediums such as, print media, social networks, digital media etc., by highlighting the salient features of the programmes and future opportunities. Admissions are taken cared by admission committee formed under the chairmanship of Principal. Students are also provided the initial counseling if required to identity the programme of their interest.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Staff attendance is tracked through Biometrics.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	Nill

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Nil	08/07/2019	08/07/2019	Nill	Nill

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nill	08/07/2019	08/07/2019	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	3	3	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
ESI,Gratuity, LIC, Group Insurance	ESI,Gratuity, LIC, Group Insurance	Bus pass fecilities with collaboration of KSRTC, Scholarships, Financial Support to Economically backward meritorious students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

To maintain the transparent records of financial transaction institute exercise the regular financial audit both internal as well as external. Chartered Accountant of the Institute conducts regular accounts audits and certifies its annual Financial statements. All Utilization certificates to various grant giving agencies are also countersigned by the CA. All Financial statement up to

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal, IQAC
Administrative	No	Nil	Yes	Managing committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent Meeting 2. Teachers Meeting 3. Constant discussion with parents and Teachers to enhance the students academic quality

6.5.3 – Development programmes for support staff (at least three)

1. Conducted workshop on use of google drive for office use . 2. Guest lecture on work culture in office. 3. Guest lecture on e-governance.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. To introduce New subject Music. 2. To introduce job oriented vocational course. 3. To make the library automation.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Distribution of fruits to Corona duty police and Home guards	26/04/2020	26/04/2020	26/04/2020	20
2019	House to	22/05/2020	22/05/2020	22/05/2020	20

House distribution of Corona awareness Handbills and posgters at Midagalad inni village					

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Special lecture on the occasion of International Womens day	08/03/2020	08/03/2020	40	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Tree Plantation, Campus cleanness

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nill	1	03/03/2020	7	NSS Special Camp	Childrens rights, Environment awareness, Womens rights, Adolesencts rights	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students	01/06/2019	Code of conduct for students is made available on college website and also notified on the prominent places of the campus.
Teaching and Non Teaching	03/06/2019	In addition to the KCSR for the permanent faculty members, they are also strictly adhere to the norms and guidelines framed by the esteemed Management.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Ganesh Chathurthi	02/09/2019	02/09/2020	61
Kalyana Karnataka Libration Day	17/09/2019	17/09/2019	112
Gandhi Jayanthi	02/10/2019	02/10/2019	45
Distribution of Corona Awareness Banners to Police department	04/04/2020	04/04/2020	30
Distribution of fruits to Corona duty police and Home guards	26/04/2020	26/04/2020	25
House to House distribution of Corona awareness Handbills and posgters at Kadloor village	28/04/2020	28/04/2020	20
House to House distribution of Corona awareness Handbills and posgters at Midagaladinni village	22/05/2020	22/05/2020	20
House to House distribution of Corona awareness Handbills and posgters at Puchchaladinni village	22/05/2020	22/05/2020	20
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1 Plantation 2 Plastic free campus 3 Cleanliness of campus 4 Installation of power saving LED lights 5 R.O. Water system

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1] Title of the Best practice: "Mentoring system" 2] Objectivities of the practice: It is the prime duty of the mentors: To follow the wards' effort in achieving their goals. To enhance the process of education and the formation of character to meet the challenges of today's world. To bring out the hidden talents and potential of the wards.To encourage teacher-student interaction outside the classroom. To emphasize on the preventive system of institution. To closely follow the academic progress of the students. To encourage participative learning. ? To help students to relize the importance of education. To motivate them to tide over emotional barriers that impedes their educational endeavours. 3] The context: students undergo various problems of stress, statistically reveal increasing number of suicides and dropouts.Considering the student teacher ratio in classrooms, it is impossible at times to give personal attention to students in class. Therefore it is a 'mentor' who can form the bond with students in the true sense. Mentoring is required for students to achieve emotional stability and to promote clarity in thinking and decision making for overall programs. The mentor also strikes a balance between the students coming from the different strata of society. Thus creating an environment of self-respect and respect for others. 4] The practice: mentorship is assigned to each member of the Arts the subject and class they handle. The student profile designed to make provision to include all academic and personal details of the candidate including his/ her parents/ guardians information during the first year of degree. Each staff member is allotted a batch of 20-25 students depending on the strength of the class is a mentor for all the three years of their stay in the college at UG level. A student profile helps to keep the track of student's growth and development on campus. The mentor helps the students to understand the organizational culture. She/he provides guidance on personal issues and guides her/ his to choose credit course offered in the institution. Meeting are held once during the semester for group mentoring and on an individual regular basis whenever necessary to discuss, clarify and primarily to share various issues which may be personal, domestic, ect. Certain academic problems of the students are discussed in the department along with Head of the department. The mentor communicates the parents of their word once a semester to update them on his/her overall performance. Constructive suggestions are made. The parents are also called, when there is long absenteeism, irregularity in attendance, academic performance, and punctuality irregularity in submission of assigned tasks and indiscipline arise from their word. If necessary, a meeting is arranged with the principal and the Head of the Department, to take major decisions. The slow learners are also indentified by the mentors, who arrange for remedial classes and peer group study. The uniqueness of the practice is the quality time spent by the mentor with the wards to listen to their problems and guide them on the right path. 5] Evidence of success: mentoring has proved to be the deal system to have adopted, as tremendous improvements have been seen in overall performance of the students, many students have been benefitted much from the mentoring session. They are able to cope up with stressful situations at home and academic problems that they encounter. There is a significant change and marked improvements in the student's attendance and attitude. A remarkable number of students are able to successfully complete the course through the academic assistance in the form of remedial classes. Many students who have low self-esteem are counseled and they gain confidence over a period of time. Students who are inclined to discontinue the course are counseled and they regain confidence in pursuing and completing the course.

Better discipline on the campus and peaceful relationship between teacher and students. Increased participation in co-curricular activities. 6] Problems Encountered and Resources Required: Students are slow to imbibe the benefits of the mentoring system. Their no seriousness, lack of motivation and low self-esteem are the challenges encountered by the mentors. Mentors often find it difficult to allot sufficient time to meet the students on a regular basis outside the class hours, Resources: The institution has well-committed teaching staff who desire to help students beyond teaching time.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://tmeassm.org/images/2021/bestpractice/BEST%20PRACTICES-converted.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is committed to transfer the relevance of the study of humanities, in this electronic era to equip the present generation with the knowledge and training of computers. The college strives to deliver quality education by providing and improving continuously a conducive environment for teaching and learning. It works on the philosophy of education, enunciated by the president and governing council members of our society, the philosophy goes thus, and "No Religion is greater than service". Teaching and learning not only for the sake of livelihood, but also for the welfare of others, Thinking that "work is worship" is the mantra of our founder President Smt. Basavarajeshwari. The vision of founder president was to impart education to the children of rural, industrial workers, poor and downtrodden people to create interest in the field of literature,cultural and sports activities. As focusing on its vision and mission college is serving as educational hub for students coming from backword classes, rural background, minorities and economically weaker sections. There are several schemes were introduced for the welfare of the less privileged students. NCC/NSS/Youth Red Cross Club of the college also train to reach the public Through its extension activities.

Provide the weblink of the institution

https://tmeassm.org/images/2021/7.3.1-provide%20the%20details%20of%20the%20performance.pdf

8.Future Plans of Actions for Next Academic Year

1. To introduce music department. 2. To start coaching class for competitive examination. 3. To make e-library. 4. To introduce bridge course